

ADMISSIONS  
INTERDISTRICT TRANSFERS

FDA  
(LOCAL)

AUTHORITY

The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

A resident student who becomes a nonresident during the course of a semester must apply for a transfer in order to continue in attendance for the remainder of the year.

A resident student who is a senior and becomes a nonresident during the course of the school year shall be allowed to continue in attendance for the remainder of the school year subject to approval of the Superintendent or designee. The Superintendent or designee shall consider whether the senior:

1. Is on track to graduate in the current school year; and
2. Has an acceptable disciplinary and attendance history.

TRANSFER  
REQUESTS

A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time or for the remainder of the school year.

Transfer requests for students in kindergarten shall not be considered until after the first week of school.

Transfers shall not be accepted for participation in the District's prekindergarten program.

FACTORS

In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's academic performance, performance on state assessments, disciplinary history, and attendance records, except in the case of a student eligible for special education services. The records of a student eligible for special education services shall be reviewed, on an individualized basis, against the student's individualized education program (IEP) and other relevant factors.

In addition, the Superintendent or designee shall consider the following criteria:

1. The student must have passed all classes, with a final grade of at least 75 during the prior school year and, if applicable, the current semester. High school students must have the appropriate number of credits based on their designated cohort upon entry into grade 9.
2. The student must have maintained an attendance rate of at least 96 percent for all classes during the prior school year, or if applicable, the current semester.

3. The student must have taken and passed, at the “met standard” level or above, all sections of the most recent administration of any state-mandated assessment on the first administration. If the student is from out of state, the Superintendent or designee shall use academic instruments as provided from the student’s previous school to determine what will be accepted.
4. A currently enrolled student from an accredited private or parochial school as listed by the Texas Private School Accreditation Commission must have performed at grade level or above on the most recently administered national assessment. Item 1 shall also apply.
5. A student from a homeschool or a nonaccredited school setting must demonstrate achievement at the 75 percent level or above on the District-delivered academic screening assessment. The student shall have only one opportunity to score at the appropriate level on this test.
6. The student must not have been assigned to a disciplinary alternative education program (DAEP) or a juvenile justice alternative education program (JJAEP) or been expelled during the prior calendar school year, or if applicable, the current year. A student cannot have received more than five discipline referrals during the prior calendar school year, or if applicable, the current year.
7. The student must not have any criminal charges pending against him or her.
8. The student must not be currently on probation or under community supervision for a criminal offense.

TRANSFER  
AGREEMENTS

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.

TUITION

If the District charges tuition, the amount shall be set by the Board, within statutory limits.

WAIVERS

The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]

NONPAYMENT

The District may initiate withdrawal of students whose tuition payments are delinquent.

Pine Tree ISD  
092904

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APPEALS

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.