



**Pine Tree Independent School District**  
**Authorization Agreement for Automatic Deposit (ACH Credits)**

I (we) hereby authorize Pine Tree Independent School District, hereafter called PTISD, to initiate, if necessary, debit entries and adjustments for any credit entries in error to my account indicated below and the depository named below, hereinafter called DEPOSITORY, to credit and /or debit the same to such account.

NEW                      CHANGE

\_\_\_\_\_ Name(s) on Account                      \_\_\_\_\_ Social Security Number

\_\_\_\_\_ Depository Name/Branch

Type of Account:    Checking            Savings            Amount: \_\_\_\_\_

Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

\_\_\_\_\_ Depository Name/Branch

Type of Account:    \_\_\_\_\_ Checking            \_\_\_\_\_ Savings            Amount: \_\_\_\_\_

Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

**Cancellation Notice for Automatic Deposits (ACH Credits)**

\_\_\_\_\_ CANCELLATION

I hereby notify the Pine Tree Independent School District to stop making entries to my checking or savings account.

\_\_\_\_\_ Employee Signature                      \_\_\_\_\_ Date

This authority is to remain in full force and effect until PTISD has received written notification from me (or either of us) of its termination in such time and in such manner as to afford PTISD and the DePOSITORY a reasonable opportunity to act on it.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please print)

Signature: \_\_\_\_\_

Attach voided check below for new agreement or changes only.