

Pine Tree Independent School District

**STATE ASSESSMENT TRAINING SCHEDULE
SPRING, 2009**

DATE	ASSESSMENT	WHO	LOCATION	TIME
Friday January 16	TELPAS Holistic/Writing Collection	Campus Coordinators	Student Support Services	9:30 am
Wednesday January 28	LPAC Manual State Assessment	3 rd – 12 th LPAC staff	Community Center	1:30 pm
Tuesday February 17	Spring TAKS	3 rd – 11 th Principals Campus Coordinators	Community Center	9:00 am
Friday February 27	TELPAS Administration Procedures	K – 12 th Campus Coordinators	Community Center	1:00 pm
Friday February 27	TELPAS Online Reading Test Administration	2 nd – 12 th Campus Coordinators Campus Tech Staff District Tech Staff	Community Center	2:00 pm
Friday March 27	Gr. 5, 8 Math/LAT	5 th and 8 th Campus Coordinators	Student Support Services	2:00 pm
Thursday April 16	April TAKS & LAT	3 rd – 11 th Campus Coordinators	Community Center	8:30 am
Friday May 8	Gr. 5, 8 May Math Retests	5 th , 8 th Campus Coordinators	Student Support Services	2:00 pm
Tuesday June 23	Gr. 3, 5, 8 Jun/Jul Read/Math Retests	3 rd , 5 th , 8 th Campus Coordinators	Student Support Services	11:00 am
Monday July 13	Exit Level Retests	HS Campus Coordinators	HS Couns. Cntr.	TBA

State Assessment Training Requirements: Campus Principals, Campus Coordinators, Test Administrators, Monitors and Assistants who work with Test Materials, are each required to receive “Annual training in test security and general testing procedures, as well as training specific to each administration.” The February 17 Training Session meets the first part of this requirement for Principals and Campus Coordinators. Training of Test Administrators, Monitors, and Assistants, as well as training specific to each administration will be conducted on each campus by the Campus Coordinator.

1/9/09